Requestor secures funding approval for external tools and completes the 'External Tool Request' form

WashU IT Reviews the request and initiates the Process Notification and Review
- Loops in School Admin
- Reviews process steps and timeline with Requestor
- Adds Listing on MyCanvas External Tool page with status "Requested"

WashU IT
- Receives next steps and timeline
- Initiates Resource Management Review
- Completes the 'onetrust' form:
  - Click for information concerning the process.
  - Click to access the 'onetrust' form.

Vendor
- Reviews vendor contract
- Works with vendor to address concerns

External Tool Vendor: Did the vendor address the concerns?
- YES
  - Information Security
    - Reviews vendor information security
    - Works with vendor to address concerns
  - Vendor
    - Works with vendor to address concerns
- NO
  - Resource Management
    - Reviews vendor contract
    - Works with vendor to address concerns

WashU IT
- Sets status to "On Hold" until vendor addresses concerns, notifies Requestor

WashU IT
- Installs tool
- Sets status to "Installed" and notifies Requestor

Requestor
- Receives "Installed" notification