Canvas Course Roles and Permissions

WashU has defined Canvas user roles to correspond to the roles individuals may be assigned in courses at WashU. Roles and their permissions are summarized in the table below.

Generally, course roles are not directly added into Canvas but are added by school registrars via WashU Course Listings (WUCRSL) and then flow into Canvas. The only exceptions to this process are the roles Guest or Guest Student, which are directly added in Canvas by Canvas School Administrators with appropriate approvals.

Role	SIS Role		WUCRSL Role	WUCRSL Role - Graduate Students							WUCRSL Role - Instructors and Staff				WUCRSL Role - Undergraduates			Canvas Role Only		
	Student	Wait List Student	Instructor	MTE-AI No GB	MTE-AI (w/GB)	Non-MTE-AI No GB	Non-MTE-AI (w/GB)	AI No GB	AI (w/GB)	Grader	Support (Fac/Staff) No GB	Support (Fac/Staff) (w/GB)	Mentor No GB	Mentor (w/GB)	UGAI No GB	UGAI (w/GB)	UG Grader	Guest	Guest Student	Observer
Course Permissions																				
Analytics - View pages			✔		✔		✔		✔	✔	✔	✔	✔	✔		✔	✔			
Announcements - View	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
Assignments and Quizzes - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Conversations - Send messages to entire class	✔		✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔	✔	✔	✔	
Conversations - Send messages to individual course members	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	
Course Calendar - Add, Edit and delete events			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Course Content - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Course Files - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Course Sections - Add / Edit / Delete			✔								✔	✔	✔	✔						
Course State - Manage			✔								✔	✔								
Courses - View usage reports			✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔						
Discussions - Create	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	
Discussions - Moderate			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Discussions - Post	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	
Discussions - View	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔
Grades - Edit			✔		✔		✔		✔	✔		✔		✔		✔	✔			
Grades - Select final grade for moderation			✔		✔		✔		✔	✔		✔		✔		✔	✔			
Grades - View all grades			✔		✔		✔		✔	✔		✔		✔		✔	✔			
Groups - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Groups - View all student groups			✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔				
Learning Outcomes - Add / Edit / Delete			✔								✔	✔	✔	✔						
Learning Outcomes - Import			✔								✔	✔	✔	✔						
LTI - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔						
Pages - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Question Banks - View and link			✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔			
Rubrics - Add / Edit / Delete			✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔				
Student Collaborations - Create	✔	✔	✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔			✔	
Users- View list	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	✔	
Web Conferences - Create	✔	✔	✔	✔	✔	✔	✔	✔	✔		✔	✔	✔	✔	✔	✔		✔	✔	

WUCRSL/SIS Admin Notes

Adding/removing instructors, AIs, support roles, and/or enrolled/waitlisted students cannot be done in Canvas. It must be done in WUCRSL (for instructors/AIs/support people) or SIS (for enrolled/waitlisted students). Contact your area's course administrator for assistance.

By default, Canvas Gradebook access is turned off for AI, MTE-AI, Support, Mentor, and UGAI (see "No GB" roles above). However, gradebook access for these roles can be turned on by clicking the WUCRSL "Access Bb Gradebook" checkbox. Once access to the gradebook is established in WUCRSL, permissions in CANVAS change (see "w/GB" roles above). Contact your area's course administrator for assistance with this extra gradebook setting.

Support persons may be granted additional access to certain tasks related to, but completely outside of Canvas. These include Enter EGrades, View WebFAC Grades and Evaluate. Contact your area's course administrator for assistance.

-Enter EGrades: Allows faculty/staff/graduate student support people to enter grades through the EGrades system. Only instructors can approve EGrades. Not allowed for undergraduates.

-View WebFAC Grades: Allows a support person to view approved grades in WebFAC. Not allowed for undergraduates.

-Evaluate: Allows faculty/staff/graduate students/undergraduate students (AI, MTE-AI, Support, UGAI, etc) to be included in student course evaluations.